

THE AMATEUR FOOTBALL LEAGUE GUIDELINES 2016 SHORT SEASON

1. Clubs join the Amateur Football League because they wish to play football. All the administration team asks is co-operation to help us provide it for you.

League fees, (inclusive of €35 LFA/FAI Affiliation fee) are *€150 per team*. A non refundable deposit of €75 per team is required, which should be paid with the application form or before 5th August 2016. Balance to be paid by 29th September 2016 If fees are not paid by due date, no fixtures will be made for the club.

2. The transfer fee for players is set by the FAI and is €30 per player. (FAI Rule 34) The registration period for the Amateur League short season shall be 1st June to the 30th September inclusive for the short season.

3. The information for the list of Secretaries is taken from the details filled out on your application form. The list will be available on the AFL website: amateurfootballleague.com. Any alteration should be sent to the Hon. Secretary and Divisional Manager and the administrator of the LFA and the Hon. Secretary of the FAI Junior Council to allow records be kept up-to-date.

4. Fixtures are published in The Herald every Monday of the football season. They appear on our AFL website: amateurfootballleague.com from early on Tuesday. It is important for all clubs to have access to the web. With access to the web available to the League Honorary Officers, changes in fixtures will be made and will appear on the website. Date & time of changes and the initials of the person making the change are at the top of the fixtures web page

5. Immediately after Monday a confirmation process must start by each club contacting the opposing club and the referee as early as possible to allow for last minute changes. Ensure there are no clashes of colours with teams.

6. On match day ensure you have your 50% share of the match fee in an envelope for the referee and assistant referees (if necessary) before the match.

7. The Secretary or other responsible people of each contesting teams shall before the beginning of the match, fill in the team sheet in block letters showing the first name and surname of the players and substitutes participating in the match. The Team sheet must be handed to the Referee at least 10 minutes before the game. (A copy of the team sheet is available on the Amateur Football League website). It is the Clubs responsibility to ensure all players are registered with the League for the current season before playing in any match. Clubs will be subject to a fine and deduction of points for playing an unregistered player.

8. If a player received a red card, the team manager must ensure the player automatically misses the next match fixed by the League and must appear before the Executive in the Sports Centre on Thursday following the sending off. The mandatory one match suspension is non-negotiable; however the Executive may increase the punishment. Your Club disciplinary committee must make a decision on the sending off and advise the executive committee, verbally or in writing on the night of the hearing. At each hearing the decision of the committee is conveyed in writing to the Club.

9. The player is suspended until the fine is paid. If a club plays a player before the fine is paid, their match may be awarded to the opposition and they will also be fined for playing a suspended player. It is the Clubs responsibility to have the fines paid. 4 yellow cards will incur a one match suspension and a sanction.

10. Player registration fee is €5. It is important for the Club Secretary to retain all receipts. It is your record that a player is registered to play. Registration begins at the opening management meeting after the AGM until the end of October.

11. If your club's Public Liability Insurance runs out of date during the current season it must be renewed immediately. The copy of the new certificate must be emailed to the League Secretary or posted to his registered home address at Carnisle, Kildalkey, Navan, Co. Meath or a photocopy be given to the Honorary Registrar Sharon Browne or the Assistant Registrar Gary O'Toole.

12. If your Club is playing in the FAI/LFA Cup those fixtures take priority should there be a clash of ground sharing. Make sure your divisional manager is advised in advance.

13. The dates of Management meetings will be available on the website and published in The Herald. It is essential that every club has an email address to receive updates on the League requirements.

14. At least two weeks' notice is required if a team is seeking a free weekend. Once it is requested on time the relevant divisional manager will assess the situation and make a decision.

Addendum:

Signing on fee for each player: €5 (payable when lodging form with League). Standard Transfer fee: €30. Transfer window closes on 30th October, which is the last day for registering players for the season.

Re-instatement or re-grading of players: €25 (payable when lodging form with League).

Protest or claim for a match: €75 Cheque, (Bank Draft, Money Order or Postal Order).

Protests, claims and appeals for matches must be sent by registered post to the home address of the Honorary Secretary; Noel Kennelly, Carnisle, Kildalkey, Navan, Co. Meath with an exact copy by registered post to the registered Honorary Secretary of the opposition within four days from the date of the game, excluding Saturday, Sunday, Bank or Public Holidays.

Search Fee for three nominated players: €25. Additional names €15 each.

Please note: The procedure for searches is the registered Club Honorary Secretary nominates the names of the players in writing to the Honorary Secretary or the Registrar or assistant registrar. We examine our files and if the names are registered or not we will confirm it verbally and in writing. There is an obligation on the League to take all reasonable measures to check that the post has been delivered to us and the postmark verified. All player registrations together with registration fees have to be stamped by the finance department before being handed over to the registrar.

Teams failing to turn up for fixtures, without sufficient justification: Automatic fine of €75 and lose points.

Players sent off incur an automatic one match suspension and must appear before the Executive Committee on the Thursday following the sending off with a club representative, unless notified to appear sooner or later by the Executive Committee.

Fines imposed should, if possible, be paid on the night and an official Amateur Football League receipt obtained before player(s) and/or club(s) can play again. Players and/or clubs will stand suspended until fines imposed are paid.

Suspended players cannot play for any other club team or any other club during the period of suspension imposed by the AFL Executive Committee or the FAI Junior Council or the Leinster Football Association Junior Committee.

Appeal fee to the LFA is €200 (Bank Draft, Money Order or Postal Order)

Appeal fee to FAI is €500. Same conditions